

מדריך למשתמש Upload My Forms UPS WORLDSHIP



## מדריך למשתמש להעלאת קובץ חשבונית

הכנת שטר מטען באמצעות התוכנה של UPS מאפשרת תהליך של העלאת חשבונית עסקה Invoice כצרופה ובכך לשדרה באופן אלקטרוני ל-UPS לטובת קידום הליך התפעול בארץ ובמדינת היעד.

> תהליך הכנת שט"מ נותר זהה, בשלב בחירת מסמכי היצוא תופיע אפשרות ל-Upload Completed Export Forms, לאחר מכן תפתח חלונית לצרף קובץ.

## V-א מסומנת ב- Create an Invoice לוודא שהאפשרות של לסמן Upload My Forms וללחוץ על

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## לחיצה על **Browse** בכדי לטעון את קובץ החשבונית



You selected to upload forms for this shipment. Click Browse to locate and select the file that includes the forms you want to upload. For each file selected, you will need to specify the type and quantity of each form in your file.         Maximum file size: 10 MB per file and 50 MB for files per shipment.         Browse       Delete         Delete       Delete All         Total Size of Files: 0 kb         # File Name       Enter # of Forms         Status       Re-Upload         File Size (kb)	ι	lpload	d My Forms							?	×
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## OK להגדיר 1 בשורה של Commercial Invoice וללחוץ על

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המסמך עלה בהצלחה !

© END OF DAY לא לשכוח ללחוץ

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